

## Planroom User View-Download-Order Instructions

(ver.01: 12-27-2019)

- Create New User Account by clicking here <u>https://www.fdlbidlink.com/register/user</u>. An email will be sent to confirm your address. Please click the *activate my account* button within that email. Contact <u>support@fdlbidlink.com</u> if you do not receive the activation email.
- 2) Login to the Planroom @ https://www.fdlbidlink.com/ using your credentials.
- 3) Select **Public Jobs** from the sidebar MENU at the left and select desired job to open. (Or use search box.)

Public Jobs	Public Jobs					
Job Calendar	Type to search	Status: All -				
Send Us Files Post a Planroom Job	Sort by <b>Bid Status</b> - □ Favorites only	Page 1 of 7 >				
Planroom Help Manage My Account	RACINE LIFT STATION No2 STORAGE	<ul> <li>Bids due today at 10:00am</li> <li>3/21/18</li> </ul>				
Login	C.D. SMITH CONSTRUCTION Q RACINE WISCONSIN.					
You are logged in as	sanitary sewer forcemain, a new 42-inch sewe	er connecting the diversion structure t	to the storage basin, a new 36-inch sewer connecting the			
Manage my account Logout	BLOUNT SUBSTATION   Madison G&E	Bids due tomorrow at 2:00pm 3/22/18				
	Construction of the Riount Substation and Generating Station Screen Walls. The Work includes construction of architectural present and					

4) **View Plans** online by simply clicking on the name of the file you wish to view and the html5 online viewer opens in the same window, no software needed. Use the Viewer tools to pan, zoom, or open another file. Hover over the *spyglass* to the left of the sheet name for a thumbnail preview.



5) **Download** files by clicking **Download this entire job**. This selection will add **ALL** current plans, specs, and addenda to the Download Queue. To remove **ALL** the files from the Download Queue simply click the

button.

X Remove

- BLOUNT SUBSTATION | Madison G&E Company Public Jobs Construction of the Blount Substation and Generating Station Screen Walls. The Work includes construction of a Private Jobs precast and stainless steel screen walls, gates, lighting, masonry repair, and miscellaneous associated site work. Job Calendar Send Us Files Order Copies of All Plans/Specs/Addenda for \$170.00 → Order Post a Planroom Job Download this entire job for \$0.00 Planroom Help X Remove Manage My Account Details Plans Specs Addenda Plan Holders Activity Shopping Cart Total: \$0.00 Items: 0 Company & Contacts Status 📕 View Cart & Checkout Accepting Bids Prebid Date 3/7/18 2:00 pm 3/22/18 2:00 pm **Bid Date** wnload Oueue Items: 1 Total: \$0.00 Location 🚣 View Downlos Madison Wisconsin.
  - 6) Selecting View Download Queue opens a pop-up. Click Continue. Select a Bid Category, Agree to Terms, and Download as a ZIP file to your Desktop.

Review Bid Categories Terms & Conditions	×	Review Bid Categories Terms & Conditions
BLOUNT SUBSTATION   Madison G&E Company Includes 42 files	\$0.00 ¥	Your download is ready You will receive an email with a link in case you need to re-download this zip within the next few hours. Download_52852.zip Contains 42 files
Total: \$0.00 Cancel	Continue	I'm done, close wi

7) Optionally, you can download individual plan sheets by clicking on the Plans, Specs, or Addenda tab and

add each file you need to the Download Queue by clicking on the corresponding

button to the

📥 Download

far right. To remove the file from the Download Queue simply click the **Remove** button. After all needed files are selected click the **View Download Queue** button, **Proceed to Download**, and then **Save as ZIP file** to your desktop.

Shopping Cart	Plans Specs Addenda			
Items: 0 Total: \$0.00	▷ ALL PLANS   3-6-2018		-	
Duwnload Queue	39-22x34.			
Items: 2 Total: \$0.00	Order Order this section for \$50.00			
📩 View Download Queue	Lownload this section for \$0.00			
			Order files belo	w for \$2.50 each
Login		Dow	nload files belo	w for \$0.00 each
	Name	Date Size		
Manage my account	<b>Q</b> 001_G0.1	3/6/2018 1.1 MB	→ Order	× Remove
Logout	<b>Q</b> 002_G0.2	3/6/2018 264.6 KB	➔ Order	📥 Dow nord
	<b>Q</b> 003_G0.3	3/6/2018 303.4 KB	→ Order	📥 Download
PLANROOM	<b>Q</b> 004_G0.4	3/6/2018 316.5 KB	→ Order	📥 Download
INSTRUCTIONS	<b>Q</b> 005_C1.1	3/6/2018 461.4 KB	→ Order	× Remove
	Q 006_C1.2	3/6/2018 432.6 KB	→ Order	📥 Download

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button and

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